



UNIVERSITY
of VIRGINIA

SCHOOL of DATA SCIENCE

School of Data Science Student Policy Statement

COVID-19 Global Pandemic

Return to Grounds

All students of the School of Data Science must comply with the testing requirements and public health measures outlined on the [Return to Grounds website](#). Students should also complete the video module and student agreement found in SIS. Students who do not comply with the requirements outlined will not be permitted to come to Grounds.

All data science students should download or bookmark the Hoos Health App available on [Apple](#) and [Google Play](#) stores for self-attestation of health. All team members and students are required to complete the self-attestation assessment via the app or [web interface](#) before coming to Grounds every day. Those who are told not to come to Grounds after completing the self attestation should not come to Grounds, and will be contacted about further assessment and possible testing or other measures as determined by Employee or Student Health respectively.

The Virginia Department of Health (VDH) has deployed an app to assist with contact tracing efforts that uses bluetooth technology without tracking or storing any personal information from your phone. This app, called [COVIDWISE](#) is available on [Apple](#) and [Google Play](#) stores and serves to quickly notify users who have likely been exposed to COVID-19 to reduce the spread. We encourage everyone in the School of Data Science community to download and utilize this app.

Data Science facilities

The School of Data Science has two primary facilities open to students and data science team members: [Dell 1& 2](#) on Central Grounds, and [3 Elliewood Ave](#) on the UVA Corner. All data science facilities remain locked and available by card swipe 24/7 to members of the School of Data Science community. Students will be given card swipe access to the main area of Dell 1 and the Elliewood location.

Data Science facilities (continued)

See below for instructions on how to enter the 3 Elliewood location (*NOTE: You CANNOT reach the space going through the Ragged Mountain Running Shop):

- Take University Ave to Elliewood Avenue which is in between Starbucks and Mincers UVa sports wear are on the corner of Elliewood and University. Cross the road to the corner where Mincers sits.
- Go down Elliewood heading towards the Ragged Mountain Running Store, then take your first right, immediately past the Ragged Mountain Running Store.
- Then make the next right after briefly walking down the alley (basically you are going to the other side of the Ragged Mountain Running shop), and there will be an entrance with steps.
- Upon entering the building walk up the steps to your left up to the next floor.

These spaces will be available to students 24/7, but spaces must be reserved ahead of time in order to control the number of people in the spaces. Spaces are clearly marked to maintain 6 foot social distancing while working/studying in the space. Students should not allow people to tailgate them into data science spaces, and should not give access to those that are not members of the data science community. The School of Data Science reserves the right to adjust times and access to the building at any point during the term for any reason. Students who are found in violation of space rules may have their access to reserve and utilize spaces removed. Card swipe data is acquired by the School on a monthly basis to review access to the building and monitor activity and frequency of use and roles utilizing facilities. Data will be de-identified and used only for administrative purposes in making decisions regarding the opening and availability of data science facilities. Data will not be used to identify or address individuals or groups in the spaces.

Procedures when in data science facilities

Students utilizing data science facilities should follow all state and University policies while on Grounds and in the building. Hand sanitizer and cleaning wipes (as available) will be provided in the space and should be used regularly. Housekeeping is providing [enhanced cleaning protocols](#) for spaces and high traffic areas, but it is the responsibility of those using the spaces to wipe down surfaces after use and engage in increased handwashing and sanitation to prevent transmission of the virus. Special attention should be paid to high touch areas such as door knobs, tables, light switches, etc.

The University has implemented [a face covering and social distancing policy](#) that must be adhered to at all times in University buildings as well as outside. Social distancing does not substitute for wearing a mask in University facilities. Two cloth masks are being provided to all students as a part of a welcome packet that will also include hand sanitizer and a tool for opening doors. Students that are entering data science facilities are required to bring and wear their own face covering while in the building.

Enforcement of policies in data science facilities

The University has developed a social norms policy to govern adherence to COVID-19 policies. Therefore, we are asking people to be active bystanders and engage with their colleagues and students to ensure compliance with policies to keep the community safe.

The University has also set up a [COVID-19 Compliance Reporting System](#) to report significant and/or repetitive non-compliance with COVID-19 policies. This system is behind Netbadge, and therefore is available only to those in the University community. This system allows for date, location, identification, and details about the incident. It outlines the five areas of non-compliance for reporting: 1) face coverings; 2) social distancing; 3) gathering size; 4) isolation/quarantine; and 5) other.

The School of Data Science will receive data on all incidents reported involving Data Science faculty, staff, and/or students to address these issues. Those unfamiliar or uncomfortable with engaging as an active bystander and/or using the [COVID-19 Compliance Reporting System](#) may report non-compliance to the Chief of Staff and/or the Dean of the School of Data Science.

Student use of data science facilities

Study, project, and individual work spaces will be available to the Data Science team as well as MSDS students through a [booking system](#). The system will automatically generate an email to you confirming your booking. **Make a record and save your booking times in your calendar because you cannot look up all bookings in the system. Save booking emails to make adjustments to bookings if necessary.** Students should bookmark this page to find and visit it regularly. Photos of spaces can be found on the [UVA Data Science COVID-19 Space Photos](#) document. This photo page is also linked as a bit.ly link at the bottom of the Booking page. Spaces should be reserved before going to the space to prevent overcrowding in the buildings.

Booking is available for spaces up to 7 days in advance. Recurring meetings are not bookable at one time. A booking must be made for each weekly meeting in order to maximize the use of the space.

In the event that you cannot make a booking that you made, it should be rescheduled or cancelled in the booking system. You must do this by managing the booking in the email sent to you at booking confirmation. Failure to cancel or reschedule bookings can result in the loss of booking privileges.

Social distancing and mask wearing are enforced in the buildings at all times. Whenever possible, bookings should be made to maximize the use of the space. Only one student needs to (and can) book a space for group study. It is the responsibility of those using the spaces to adequately clean the space when they are done. If cleaning supplies are unavailable or running low please email [Karen Allison](#).

Policies and procedures for reference

[Social Distancing Practices and Procedures](#)

[Enhanced Cleaning and Standard Operating Procedures](#)

[Facility/Space Safety Standards and Recommendations](#)

[COVID-19 Face Covering Policy SEC-045](#)